|  |
| --- |
| **Georgia Association of Nursing Students*****Financial Excellence*****Award Application** |
| The purpose of the Financial Excellence Award is to create awareness on the part of the school chapters about the elements that contribute to a financially sound chapter. The Financial Excellence Award will be given to the school chapter that has demonstrated excellence in developing/meeting financial goals, maintaining a balanced budget and/or increasing revenues/ fundraising. Chapters are encouraged to develop budgets and fundraising activities for the year that reflect the needs and goals of the organization.  |
| **Chapter Name:**  |  |
| **Chapter web address:** |  |
| **School Name:** |  |
| **School President and email address:** |  |
| **School Treasurer and email address:** |  |
| **Contact Phone #:** |  |
| **Indication of the sources of revenues that the chapter utilizes (1.e. school dues, advertising, fundraising item sales, auctions, donations, scholarships, etc.):** |  |
| **Copy of budget for the 2020-2021 year:** |  |
| **Copy of Certificate of Attendance of board member at NSNA Leadership U Treasurers Certification Program:** |  |
| Designated Chapter Number (to be determined by awards chair): |
| This document MAY also include:❏ An explanation of how the budget is developed. What planning process does the organization go through?❏ A description of the best fundraiser your chapter did this past year. Will you continue it in the future? How can you improve this event?❏ An explanation of how you monitor chapter spending.❏ An explanation of how chapter funds are spent. What constitutes the majority of your expenses?❏ Any additional information you feel is relevant to the evaluation of your financial practices. |
| **AWARD SUBMISSIONS MUST BE E­MAILED OR SUBMITTED VIA THE GOOGLE FORM ON WEBSITE.****PLEASE CREATE A DOCUMENT HIGHLIGHTING YOUR CHAPTER’S EFFORTS IN AN ORGANIZED MANNER.** |
| Contact GANS Awards Coordinator at eastdd@ganursingstudents.com if you have any questions regarding this competition |

|  |
| --- |
|  **Georgia Association of Nursing Students*****Financial Excellence*** **Award Rubric** |
| **Directions: Attach a document addressing each of the following. Points will be allocated based on the criteria indicated.** **DO NOT INCLUDE THE NAME OF THE SCHOOL OR THE NAMES OF ANY SCHOOL MEMBERS IN THE ATTACHED DOCUMENT.** |
| **Criteria**  | **Possible Points** | **Points earned** | **Comments by evaluator** |
| **Financial Goals:*** Financial goals
* Chapter student leaders evaluate goal achievement and revise goals as indicated.
 | **15** |  |  |
| **Budget:** Comprehensive Budget reflecting chapter expenses and revenues for academic year. | **15** |  |  |
| **Expenses:** Describe/evaluate chapter use of funds | **15** |  |  |
| **Revenue:** Describe chapter sources of revenue | **15** |  |  |
| **Fundraising:** Describe at least one Chapter Fundraising Activity, Include:* **Need Assessment**
* **Project Goals & Plans**
* **Implementation: Description of project**
* **Evaluation**
 | **15** |  |  |
| **Originality/creativity of Revenue/Fundraising Efforts** | **10** |  |  |
| **Application quality: neat and complete** | **10** |  |  |
| **One board member has attended the NSNA Leadership U Treasurers Certification Program in the last two years:** | **5** |  |  |
| **Total:**  | **100** |  |  |